

Draft
By-Laws
For the Andrew Johnson Amateur Radio Club

1. Secretary - It shall be the duty of the Secretary to keep the constitution and By-Laws of the club and have access to the same with him/her at every meeting. He/she shall note all amendments, changes and additions to the constitution and shall permit it to be consulted by members upon request.

2. Treasurer- Roles and Responsibilities

Members shall be assessed dues in accordance with the provisions of Article V of the Constitution for the purpose of providing funds for expenses. Annually, the dues shall be \$25.00 with an additional \$15.00 if including family members. Membership dues are payable at any time using one of the payment options (PayPal, by check, cash) either in person at a club meeting or event or online.

The only members exempt from dues are the founding or lifetime members as designated by a vote of the club or board of directors.

Any member whose dues are not paid will have the option to pay their dues at time of expiration before being considered inactive and removed from the membership roster. Inactive members have no voting privileges. Termination due to failure to pay dues assessed in Article II or to comply with regulations adopted pursuant to the authority conferred in Article V shall constitute grounds for termination of memberships in the organization. Non-payment of dues at expiration causes immediate membership termination.

Expulsion of a member for some other cause, unrelated to payment of dues, shall only become effective after (1) the Board of Directors has adopted a resolution recommending expulsion of the offending member; (2) the President has presented said resolution to the members at a regular meeting; and (3) the members have voted to expel.

Termination of membership either by resignation or expulsion will not constitute a refund of dues paid.

3. Additional Rules At Large Board Members

The At-Large Board members serve for one-year terms. They can chair any of a number of committees that may be created, formed or developed by the board in the course of the board's ongoing work but it is not a requirement. These committees can include but are not limited to the following: Events committee, Web/social media, Marketing, Education, Promotion, Membership, Fundraising, Asset equipment / Tower/ repeater committee.

4. Membership

Membership is open to licensed Radio Amateurs; those actively engaged in a class leading to an Amateur Radio license and all other interested persons. Membership includes all club privileges as well as rights to vote for club officers.

5. Meetings

Regular meetings shall be held on the first Tuesday of each month of each calendar month at a location and time determined by the Board of Directors. Special meetings may be called at any

time by the majority consent of the Board of Directors. The Secretary shall have the duty of notifying the members of such meetings. Notices shall be sent to members concerning special meetings and the business to be transacted. Only such business as designated shall be transacted. Such notices shall be sent by notifications using social media, internet, website, email, or other methods.

6. Dues, Fees and Assessments

All income such as dues, revenue from events, or others shall be deposited into the club's account, cash or otherwise. Those funds can only be used by the club and its membership to further its preamble objectives as stated in the Andrew Johnson Amateur Radio Club constitution. Cash is not kept on hand except during events such as HamFest, Swapmeet or other similar events which require funds to make change, only for the duration of the event. All purchases made by club require a check to be made to make the purchase, and for approved HamFest expenses, which may also be paid via PayPal. Purchases can be made by club members with prior approval by a majority of the Board of Directors through a special phone call, text, or in-person meeting (if required). Reimbursements for said purchases require valid receipt or invoice. Any purchase over 300.00 requires motion and approval by a majority vote of club membership in attendance of the meeting.

Two of any four officers will be allowed to sign checks for AJARC. These officers are President, Vice-President, Secretary, or Treasurer.

7. Elections, Term and Removal

Officer elections will be held annually at the November meeting of each year.

Officers will assume their elected office on January 1 of the following year. They must meet the eligibility requirements as defined in the AJARC Constitution, Article II Section 5.

Nomination Committee

The presiding official during the June meeting will accept the role and then appoint a nomination committee six months prior to elections should there be a need to fill director positions. The committee will be charged with finding qualified candidates to run for office. The committee will present candidates to the membership for consideration at the regular meeting one month prior to elections at which time the presiding officer of the meeting will entertain a motion for nominations and to accept the candidates. The final list will be published and made available to all club members through social media, websites, or email. The presiding officers will dissolve the nomination committee after the annual elections.

Voting

Members may be allowed to vote in person, by text, by phone, a show of hands, or email.

You must be a club member at least 90 days prior to casting a vote. When voting on a particular issue, it shall be decided by a simple majority of the club members present during the meeting unless a different vote is required by the Constitution or By-Laws or by the laws of the state of Tennessee, in which case such express provisions shall govern. If the Constitution or By-Laws or the laws of the state of Tennessee require more than a meeting majority vote, members may be allowed to vote in person with a show of hands, by text, by phone, or email if a quorum is unavailable at a club meeting where a needed item is being voted upon. In the case of reaching out to members not present at the club meeting for a vote to reach the quorum during the meeting,

the members will be chosen by blind draw of absent current member names from a hat, sufficient to making up the quorum in odd numbers.

In the case of an unopposed slate, the presiding officer of the meeting may entertain a motion to accept and a cast of a single vote for the candidates under consideration.

8. Amateur Radio Emergency service – ARES ®

ARES® is a program of the American Radio Relay League and the Andrew Johnson Amateur Radio Club will abide by the *Rules and Regulations of the ARRL's Field Organization* as they may be amended from time to time, and by ARRL policies, rules, and guidelines contained in ARRL publications.

Approved: _____

President: _____

Vice President _____

Secretary/Treasurer: _____