

10/01/19

## **By-Laws**

### **For the Andrew Johnson Amateur Radio Club**

#### **1. Secretary-Treasurer**

It shall be the duty of the Secretary-Treasurer to keep the constitution and By-Laws of the club and have the same with him/her at every meeting. He/she shall note all amendments, changes and additions on the constitution and shall permit it to be consulted by members upon request.

#### **2. Membership**

Membership is open to licensed Radio Amateurs, those actively engaged in a class leading to an Amateur Radio license and all other interested persons. Membership includes all club privileges as well as rights to vote for club officers.

#### **3. Meetings**

Regular meetings shall be held on the first Tuesday of each month of each calendar month at a location and time determined by the Board of Directors. Special meetings may be called at any time by the unanimous consent of the Board of Directors. The Secretary-Treasurer shall have the duty of notifying the members of such meetings. Notices shall be sent to members concerning special meetings and the business to be transacted. Only such business as designated shall be transacted. Such notices shall be sent by notifications using social media, internet, website, email or other methods. Optional notifications include the use of newspaper or other measures.

#### **4. Dues Fees and Assessments**

Members shall be assessed monthly dues of \$2.00 per member is hereby assessed in accordance with the provisions of Article V of the constitution for the purpose of providing funds for expenses. Family member membership are an additional monthly fee of \$1.00. Annually \$24.00 with an additional \$12 if including family members. Membership dues are payable at the each regular meeting in each month.

Any member whose dues are not paid will have to the option to pay their dues before being considered inactive and removed from the membership roster. Inactive members have no voting privileges. Termination of membership either by resignation or expulsion will not constitute a refund of dues paid. Expulsion do to failure to pay dues assessed in Article V or to comply with regulations adopted pursuant to the authority conferred in Article IX shall constitute grounds for termination of memberships in the organization. Termination of membership shall only become effective after (1) the Board of Directors has adopted a resolution recommending termination of the offending member; (2) the President has presented said resolution to the members at a regular meeting; and (3) the members have voted to terminate.

#### **5. Accounting of the club assets and dues**

All income such as dues, revenue from events, or others shall be deposited into the clubs account, cash or otherwise. Those funds can only use by the club and its membership to further its preamble objectives as stated in the Andrew Johnson Amateur Radio Club constitution. Cash is not kept on hand. All purchases made by club require a check to be

made to make the purchase. Purchases can be made by club members with prior approval by the President. Reimbursement for said purchases require valid receipt or invoice. Any purchase over \$200 requires a motion and approval by a motion and approval by a majority vote of club membership in attendance.

#### 6. Elections, Term and Removal

Officer elections will be held annually at the November meeting of each year.

Officers will assume their elected office January 1 of the following year. They must meet the eligibility requirement as defined in the AJARC Constitution, Article 11 Section 5.

#### Nomination Committee

The President will appoint a nomination committee six months prior to elections should there be a need to fill director positions. The committee will be charged with finding qualified candidates to run for office. The committee will present a ballot to the president at the regular meeting one month prior to elections at which time the President will entertain a motion for nominations and to accept the ballot. The final ballot will be published and made available to all club members through social media, website or email. The president will dissolve the nomination committee after the annual elections.

#### Voting

Members must be present to vote. At all meetings, regular or special, one thirds of all the members shall constitute a quorum. When a quorum is present at any meeting, a vote on a particular issue shall decide the issue, unless a different vote is required by the Constitution or By-Laws or by the laws of the state of Tennessee, in which case such express provisions shall govern.

Voting will be done using verbal or show of hands. In the case of an unopposed slate, the President may entertain a motion to accept and a cast of a single vote for the candidates under consideration.

#### 7. Amateur Radio Emergency service – ARES ®

ARES® is a program of the American Radio Relay League and the Andrew Johnson Amateur Radio Club will abide by the *Rules and Regulations of the ARRL's Field Organization* as they may be amended from time to time, and by ARRL policies, rules, and guidelines contained in ARRL publications.

Approved: Dec 3, 2019  
President: [Signature]  
Vice President: [Signature]  
Secretary/Treasury: Jim T. White